

# CISTECH XA Education

## IFM at R9

“Who moved my Stuff.....”

Jim Boyer  
Senior Consultant  
[Jim.boyer@cistech.net](mailto:Jim.boyer@cistech.net)

Belinda Daub  
Senior Technical Consultant  
[Belinda.daub@cistech.net](mailto:Belinda.daub@cistech.net)



# IFM R9 – Major Differences



1. No major PowerLink differences between R7.8 and 9. But from R6 to R9 many new Tables and Transactions were added
2. User fields added to IFM files
3. R9 Power Link Icon Names have Changed – for example, Settlement Lines is now AR or AP Amounts Due
4. R9 adds IDF Level 1, a graphical representation of green screen functions. IDF Level 1 functions are accessed from PowerLink cards, so all functions can be initiated from a single place.
5. Significant reorganization of Workspaces for separation of AR, AP and GL IFM Transactions and processes.

# IFM R9 – Major Differences

1. Improved organization of Card Files, Cards and Summary Data
2. GL Interfaces are the same but have a different 'look and feel'
3. Aging and Statements generated from Personal Accounts
4. Settlement Line Maintenance (Due Date/Narrative) must be done via Personal Account Statistics or Personal Ledger Inquiry (with CTRL H Option) in XA R9 IFM at early releases.
5. IFM System Management – Now in Application Administration at IDF Level 1 (Applications, Tasks, Users, IFM Suspension, etc.)

# IFM R9 Main Card – Old vs. New



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

Infor ERP XA

- Customer Service
- Engineering
- Production
- Materials
- Finance R9**
- Procurement
- Settings
- Integrator
- Planning
- TLMK Cust & Orders
- QT Accts Receivable

AR Ledgers AR Personal Accounts AR Transactions AR Transaction Charges AR Transaction Taxes AR Amounts Due AR Approvals Cash Books Cash Transactions

Cash Approvals Allocations to AR Other AR Tasks

You still have IFM Tables, Transactions and IFM System Management. Most transactions are still performed in green screen-IDF Level 1. The key is learning in advance where your processes and files are now located in R9.

Business Entities	Ledgers	Transactions	Accounts Receivable
Accounts Payable	General Ledger	Codes	Application Administration

Smith, LeeAnn  
RE: Roll Payroll  
not that process - we have this in R6.  
LeeAnn Smith

Powered by INFOR

9:30 AM 3/29/2012

# R9 – IFM IDF Level 1 and IDF Level 2



(X1) Transaction Selection

File Edit Functions Help

Financial division: equal to  Qualitest

Transaction ledger: equal to  AR - Retail

Date entered: equal to  to

Document date: from  to

Entered by: equal to  Rod Fortson - Consultant

Transaction state: equal to

Transaction type: equal to

Transaction entity: equal to

Entity group: equal to

Transaction number: from  to

Invoice type: equal to

Invoice number: from  to

Check/Deposit: from  to

Order/Ship reference: equal to

Originating unit: equal to

Batch transactions: equal to

Repeating transactions: equal to

Continue Create Action... Exit Cancel Help

IDF Level 1 is a graphical representation of green screen functions, similar to EWP. The major advantage is that you can access IDF Level 1 from a PowerLink screen. So there is one place to go to access all functions!

(X1) Entities

File Display Maintain Customize Navigation Help

ADDRESS (all records)

Entities

Entity	Name	Current addressee name	Current name and address line 2	Current name :
4006	KERRY HALE (DO NOT U...	KERRY HALE	180 W. DUBLIN DR	APT 40
API	DO NOT USE (SEE#4187)	JUNE WANG, ATTORNEY at ...	200 CLINTON AVE. NW SUITE ...	HUNTSVILLE
000	DO NOT USE	DO NOT USE	DO NOT USE	
000001	ALABAMA WHOLESALE ...	ALABAMA WHOLESALE DR...	822 JAMES RECORD ROAD	SUITE A
000002	QUALITEST PHARMACE...	QUALITEST PHARMACEUTI...	130 VINTAGE DR.	HUNTSVILLE
000003	M I P B G	M I P B G	C/O GRANGE PHARMACY	5455 S. 27TH :
000004	PBA	PBA	1575 N. UNIVERSAL AVE, SUI...	ATTN: MR. NIC
000005	PBGA	PBGA	ATTN: JERRY SPECTOR	1001 W. GLEN
000006	AIR EXPRESS INTERNA...	AIR EXPRESS INTERNATIO...	400 TRADEPORT BLVD	SUITE 401
000007	ALABAMA SPORTS FEST...	ALABAMA SPORTS FESTIVAL	P.O. BOX 12790	HUNTSVILLE
000008	MUSCULAR DYSTROPH...	MUSCULAR DYSTROPHY A...	700 CENTURY PARK SOUTH	SUITE 129
000009	AAPER ALCOHOL	AAPER ALCOHOL	PO BOX 673831	DETROIT MI 4
000010	AAA COOPER TRANSPOR...	AAA COOPER TRANSPORTA...	P.O. BOX 102442	ATLANTA GA
000011	AC COMPACTING PRESS...	AC COMPACTING PRESSES	PO BOX 7266	NORTH BRUN
000012	ABDAC	ABDAC	C/O CHASE MANHATTAN LEA...	P.O. BOX 601
000013	A TO Z OFFICE RESOUR...	A TO Z OFFICE RESOURCE...	PO BOX 1317	COLUMBIA TN
000014	PENN LABORATORIES	PENN LABORATORIES	130 VINTAGE DRIVE	HUNTSVILLE
000015	ABF FREIGHT SYSTEM, I...	ABF FREIGHT SYSTEM, INC.	PO BOX 668496	CHARLOTTE,
000016	ABF FREIGHT SYSTEM, I...	ABF FREIGHT SYSTEM, INC.	810 19TH AVENUE, SE	DECATUR AL
000017	DDTION ADVERTISING	DDTION ADVERTISING	BOX 597	10 CHURCH S
000018	ADVANTAGE PAPER CO...	ADVANTAGE PAPER COMP...	327-C WEST TREMONT AVEN...	CHARLOTTE,
000019	ADVANCED NETWORK S...	ADVANCED NETWORK SOL...	2209 BLOSSOM DRIVE	ROCK HILL, S
000020	NANCY ADAMS CONSUL...	NANCY ADAMS CONSULTING	22 SUNSET HILL ROAD	REDDING, CT

IDF Level 2 is PowerLink with full Maintenance capabilities – notice the Icons for Add, Change, and Delete, etc.

# IFM Table Maintenance at R9



Session A - [24 x 80]

File Edit View Communication Actions Window Help

AM5M60 International Financial Management FORTSON.A1  
Table Maintenance

Type option or command; press Enter.

- 1. Division, Account, Period, and Ledger Tables >>
- 2. Entity and Entity Related Tables >>
- 3. Terms and Collection Tables >>
- 4. Currency Tables >>
- 5. Bank Tables >>
- 6. Apportionments, Reclassification, Book Journals >>
- 7. Transaction and Attribute Tables >>
- 8. Tax Tables >>

==>

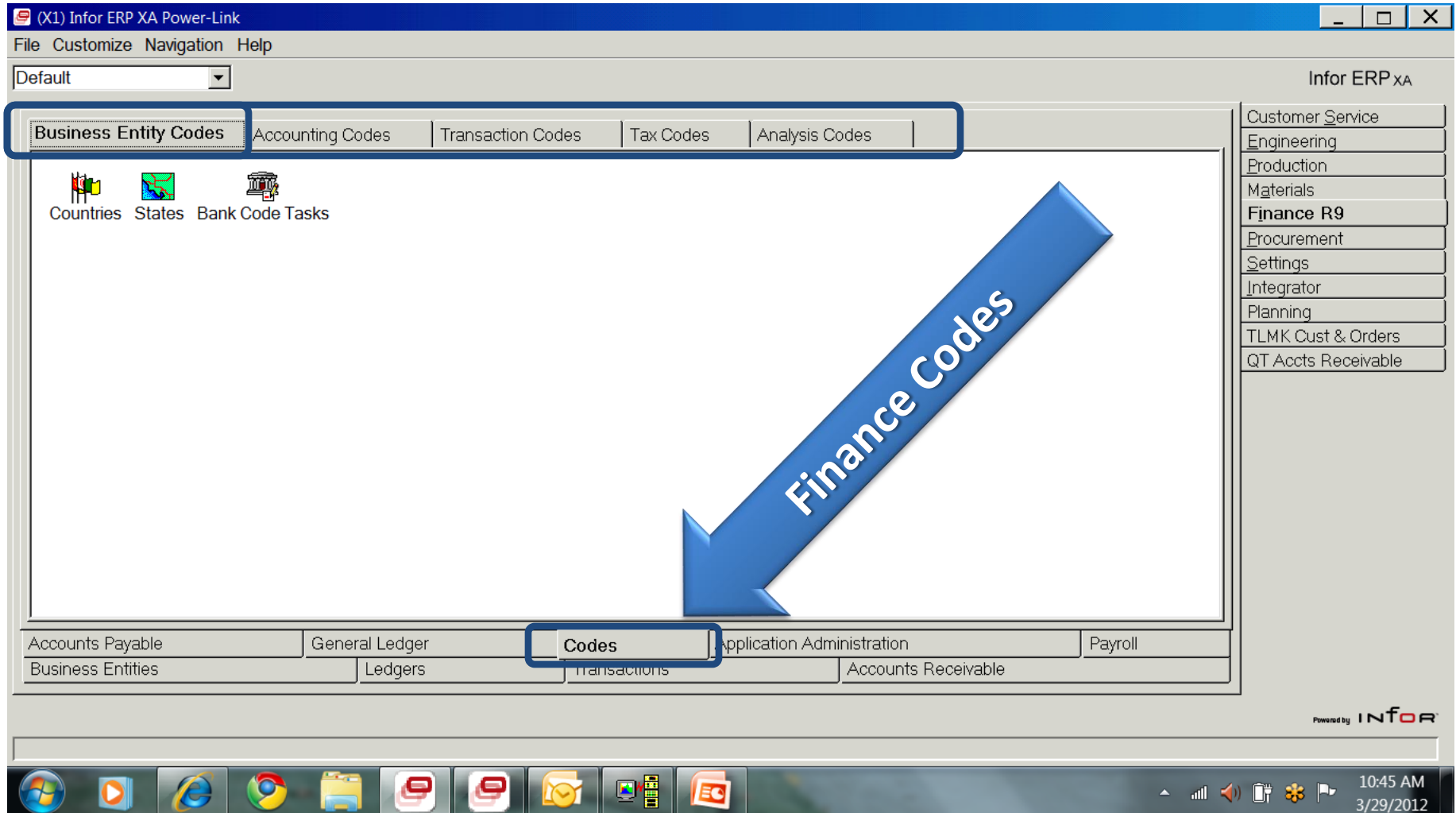
F3=Exit      F4=Prompt      F9=Retrieve      F10=Actions  
F11=Job Status      F12=Return      F22=Messages

MA A MW 20/006

I902 - Session successfully started

9:26 AM 3/30/2012

# XA R9 IFM Code Files



The screenshot displays the Infor ERP XA Power-Link application window. The title bar reads "(X1) Infor ERP XA Power-Link". The menu bar includes "File", "Customize", "Navigation", and "Help". A dropdown menu is currently set to "Default".

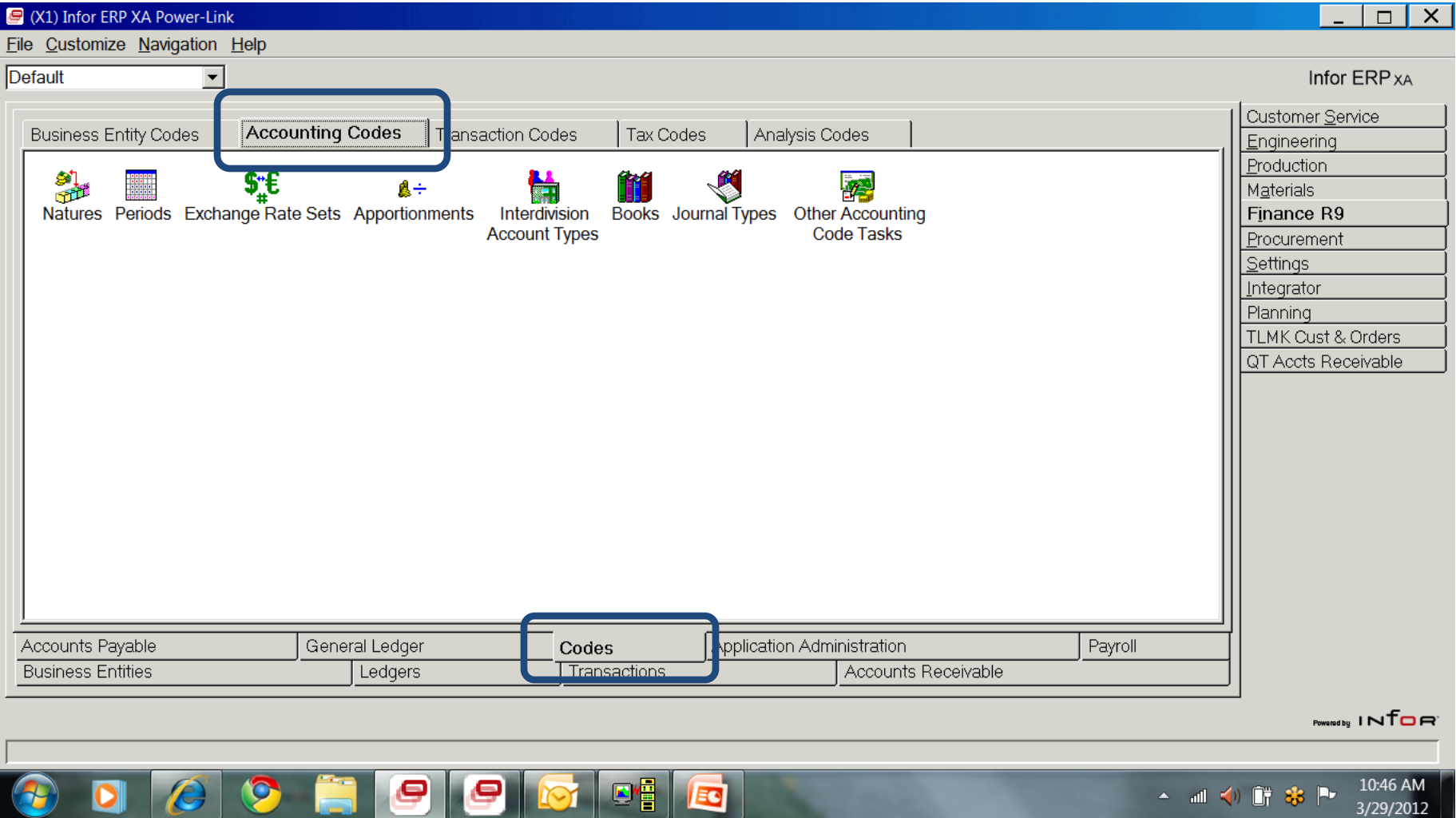
The main navigation area features several tabs: "Business Entity Codes" (highlighted with a blue box), "Accounting Codes", "Transaction Codes", "Tax Codes", and "Analysis Codes". Below these tabs are icons for "Countries", "States", and "Bank Code Tasks".

A large blue arrow with the text "Finance Codes" points from the "Business Entity Codes" tab down to the "Codes" tab in the bottom navigation bar. The bottom navigation bar includes tabs for "Accounts Payable", "General Ledger", "Codes" (highlighted with a blue box), "Application Administration", "Payroll", "Business Entities", "Ledgers", "Transactions", and "Accounts Receivable".

On the right side, a vertical list of modules is shown under the heading "Infor ERP XA": "Customer Service", "Engineering", "Production", "Materials", "Finance R9" (highlighted), "Procurement", "Settings", "Integrator", "Planning", "TLMK Cust & Orders", and "QT Accts Receivable".

The bottom of the screen shows a Windows taskbar with various application icons and a system tray displaying the time "10:45 AM" and date "3/29/2012". The text "Powered by INFOR" is visible in the bottom right corner of the application window.

# XA R9 – IFM Accounting Codes



The screenshot displays the Infor ERP XA Power-Link application window. The title bar reads "(X1) Infor ERP XA Power-Link". The menu bar includes "File", "Customize", "Navigation", and "Help". A dropdown menu is currently set to "Default".

The main navigation area features several tabs: "Business Entity Codes", "Accounting Codes" (highlighted with a blue box), "Transaction Codes", "Tax Codes", and "Analysis Codes". Below these tabs, a grid of icons represents various accounting functions: "Natures", "Periods", "Exchange Rate Sets" (with a \$ and € symbol), "Apportionments", "Interdivision Account Types", "Books", "Journal Types", and "Other Accounting Code Tasks".

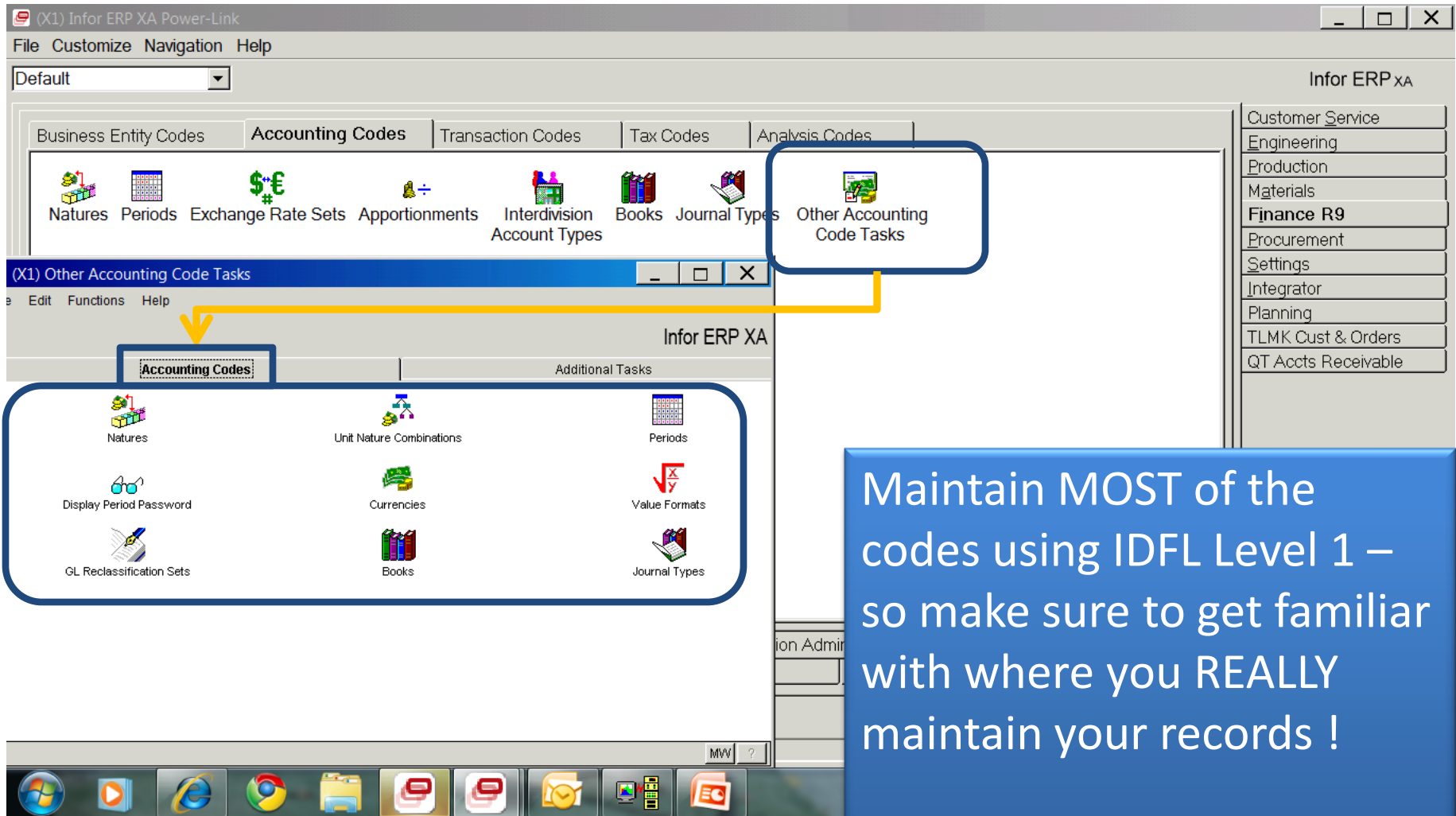
At the bottom of the main area, there is a secondary set of navigation options: "Accounts Payable", "General Ledger", "Codes" (highlighted with a blue box), "Application Administration", and "Payroll". Below this, further sub-options are visible: "Business Entities", "Ledgers", "Transactions", and "Accounts Receivable".

On the right side of the window, a vertical list of modules is shown under the heading "Infor ERP XA": "Customer Service", "Engineering", "Production", "Materials", "Finance R9", "Procurement", "Settings", "Integrator", "Planning", "TLMK Cust & Orders", and "QT Accts Receivable".

The bottom of the screen shows the Windows taskbar with various application icons and the system tray displaying the time "10:46 AM" and date "3/29/2012". The Infor logo is visible in the bottom right corner of the application window.



# XA R9 Code Files – Other Code Tasks



The screenshot displays the Infor ERP XA software interface. The main window is titled '(X1) Infor ERP XA Power-Link' and contains a menu bar (File, Customize, Navigation, Help) and a toolbar with icons for Business Entity Codes, Accounting Codes, Transaction Codes, Tax Codes, and Analysis Codes. A blue box highlights the 'Other Accounting Code Tasks' icon in the toolbar. A yellow arrow points from this icon to a secondary window titled '(X1) Other Accounting Code Tasks'. This window shows a grid of icons for various tasks: Natures, Unit Nature Combinations, Periods, Display Period Password, Currencies, Value Formats, GL Reclassification Sets, Books, and Journal Types. A blue box highlights the 'Accounting Codes' icon in the top-left corner of this window. On the right side of the main window, a vertical list of modules is visible, including Customer Service, Engineering, Production, Materials, Finance R9, Procurement, Settings, Integrator, Planning, TLMK Cust & Orders, and QT Accts Receivable. At the bottom of the screen, a Windows taskbar is visible with icons for Internet Explorer, Google Chrome, and other applications.

Maintain MOST of the codes using IDFL Level 1 – so make sure to get familiar with where you REALLY maintain your records !

# Table Maintenance – Transaction Tables

The screenshot displays the Infor ERP XA software interface. At the top, the title bar reads "(X1) Infor ERP XA Power-Link". Below it is a menu bar with "File", "Customize", "Navigation", and "Help". A dropdown menu is currently set to "Default".

The main workspace is divided into several sections. A horizontal menu bar contains "Business Entity Codes", "Accounting Codes", "Transaction Codes" (highlighted with a blue box), "Tax Codes", and "Analysis Codes". Below this, a grid of icons represents various transaction-related functions: Transaction Types, Document Types, Bank Transaction Types, Bank Transmittal Codes, Bank Instructions, Charges, Settlement Terms, Installment Methods, Settlement Methods, Date Methods, Note Methods, Personal Account Statuses, Reasons For Dispute, Currency Contracts, and Other Transaction Code Tasks (highlighted with a blue box). A blue arrow points from the "Other Transaction Code Tasks" icon to a secondary window.

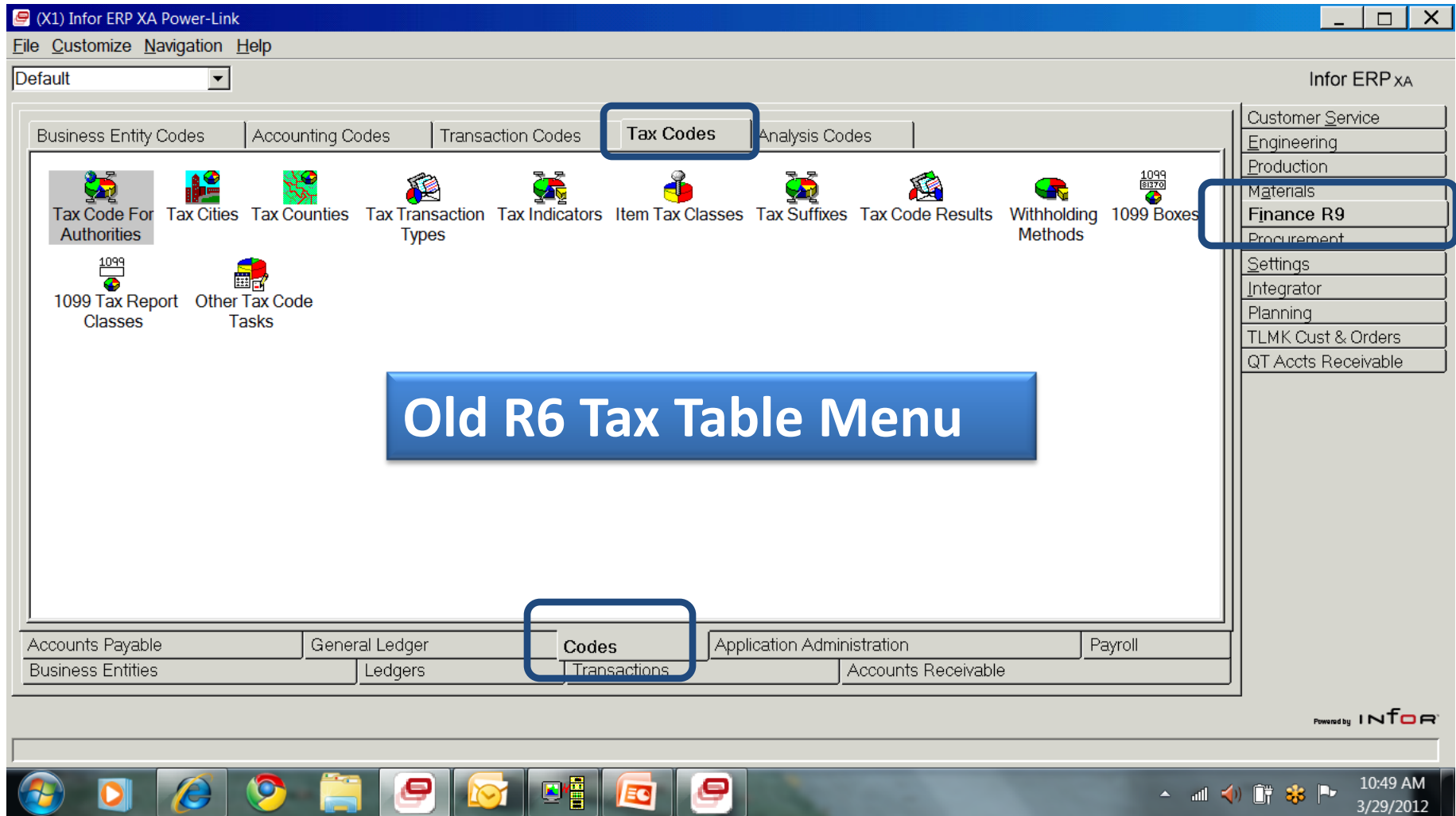
The secondary window, titled "(X1) Other Transaction Code Tasks", has a menu bar with "File", "Edit", "Functions", and "Help". It features a sub-menu bar with "Transaction Codes" (highlighted with a blue box), "Settlement Codes", "Apportionment Codes", "Exchange Rates", and "Additional Tasks". Below this, icons represent "Transaction Types", "Transaction Controls", "Transaction Line Controls", "Transaction Templates", "Document Types", and "Charges".

On the right side of the main window, a vertical sidebar lists various business areas: Customer Service, Engineering, Production, Materials, Finance R9, Procurement, Settings, Integrator, Planning, TLMK Cust & Orders, and QT Accts Receivable.

At the bottom of the screen, a Windows taskbar is visible with various application icons and a system tray showing the time as 10:48 AM on 3/29/2012. The Infor logo is present in the bottom right corner of the software interface.

Old R6 Transaction and Attribute Menu

# Tax Tables = Tax Tables at R9



The screenshot displays the Infor ERP XA Power-Link application window. The title bar reads "(X1) Infor ERP XA Power-Link". The menu bar includes "File", "Customize", "Navigation", and "Help". A dropdown menu is currently set to "Default".

The main workspace is divided into several sections:

- Navigation Tabs:** Business Entity Codes, Accounting Codes, Transaction Codes, **Tax Codes** (highlighted with a blue box), and Analysis Codes.
- Icon Grid:** A collection of icons for various tax-related functions: Tax Code For Authorities, Tax Cities, Tax Counties, Tax Transaction Types, Tax Indicators, Item Tax Classes, Tax Suffixes, Tax Code Results, Withholding Methods, 1099 Boxes, 1099 Tax Report Classes, and Other Tax Code Tasks.
- Navigation Sidebar (Right):** A vertical list of application areas: Customer Service, Engineering, Production, **Materials**, **Finance R9** (highlighted with a blue box), Procurement, Settings, Integrator, Planning, TLMK Cust & Orders, and QT Accts Receivable.
- Bottom Navigation Bar:** Accounts Payable, Business Entities, General Ledger, Ledgers, **Codes** (highlighted with a blue box), Transactions, Application Administration, Accounts Receivable, and Payroll.

A large blue button with the text "Old R6 Tax Table Menu" is centered in the workspace.

The bottom of the screen shows a Windows taskbar with various application icons and a system tray displaying the time "10:49 AM" and date "3/29/2012". The Infor logo is visible in the bottom right corner of the application window.

# Tax Tables – IDF Level 1 Objects

(X1) Work with Tax Code Result Data

File Edit List Functions Help

Tax code result: AL CAPMFGCNTX Tax-on invoice mfg capital

Position to  
Effective date:

Effective date	Tax group	Tax rate	Tax rate method	Adjust cash disc	Use tax	Recovery percent	Record status
12/19/02		.250	0	0	0	.000	1

Position Create Exit Cancel Help

MVV ?

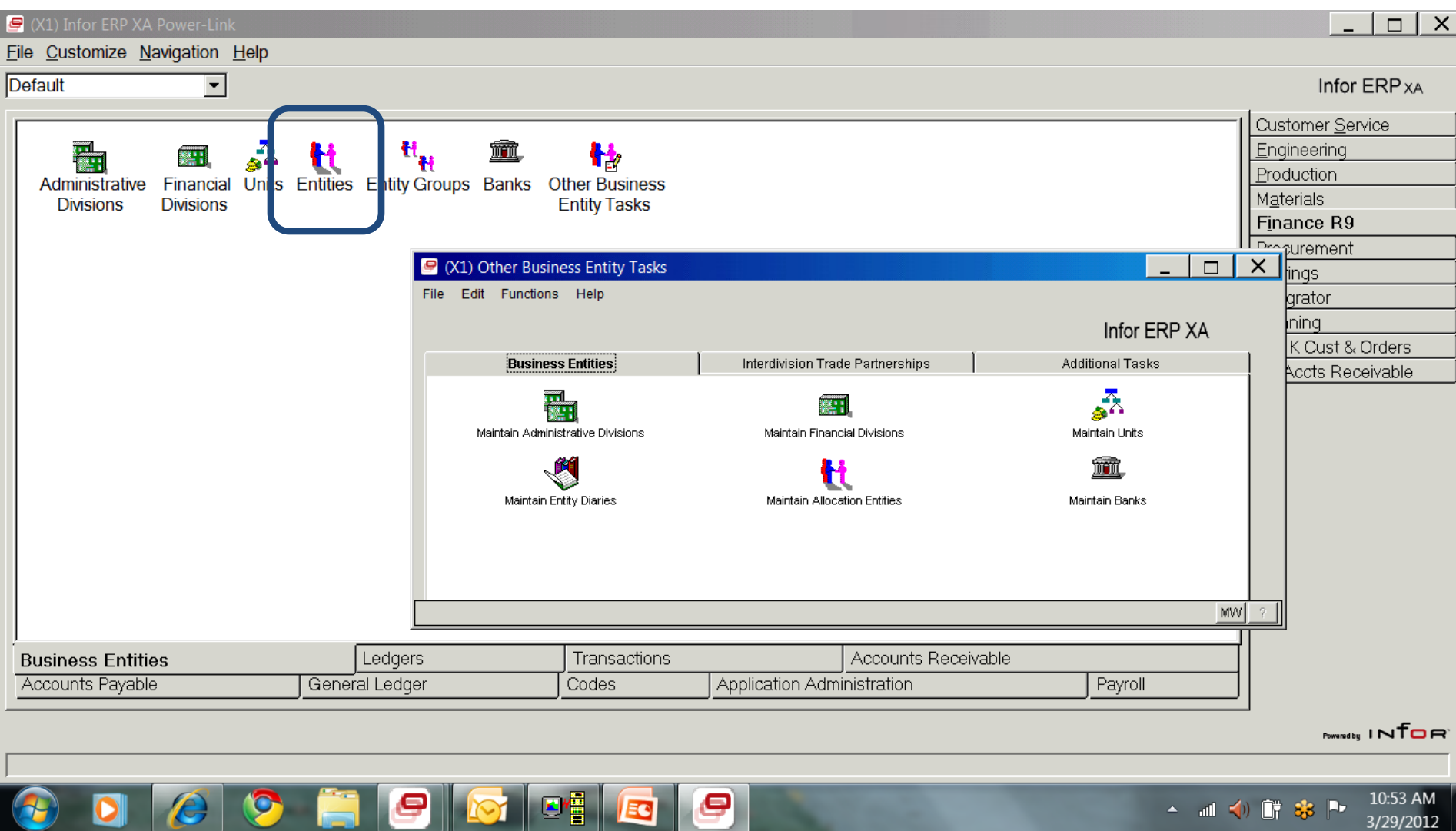
Same functionality as Green Screen – and function keys can still be used along with the keyboard actions.

**Most Tax Objects maintained at IDF Level 1**

# Structures and Aging at R9

The screenshot shows the Infor ERP XA software interface. The main window is titled "(X1) Infor ERP XA Power-Link" and has a menu bar with "File", "Customize", "Navigation", and "Help". Below the menu bar is a "Default" dropdown. The main content area is divided into several sections: "Business Entity Codes", "Function Codes", "Tax Codes", and "Analysis Codes". The "Analysis Codes" section is highlighted with a blue box. Below this section are icons for "Aging Structures", "Collection Statuses", "Period Structures", and "Regions". The "Period Structures" icon is circled in blue. A blue callout box with the text "View Only" is positioned above the "Period Structures" icon. Below the main content area is a sub-window titled "(X1) Other Analysis Code Tasks" with a menu bar "File Edit Functions Help". This sub-window has tabs for "Analysis Codes" and "Additional Tasks". The "Analysis Codes" tab is active, showing icons for "Aging Structures", "Nature Structures", and "Period Structures". The "Period Structures" icon in this sub-window is also circled in blue. A blue callout box with the text "Maintain Here at Level 1" is positioned below the sub-window. On the right side of the main window, there is a vertical navigation pane titled "Infor ERP XA" with a list of modules: "Customer Service", "Engineering", "Production", "Materials", "Finance R9", "Procurement", "Settings", "Integrator", "Planning", "TLMK Cust & Orders", and "QT Accts Receivable". The "Finance R9" module is highlighted. At the bottom of the screen is a Windows taskbar with various application icons and a system tray showing the time "10:51 AM" and date "3/29/2012".

# Entities – Customer, Vendors, Banks and Employees



The screenshot displays the Infor ERP XA Power-Link software interface. The main window shows a menu bar with 'File', 'Customize', 'Navigation', and 'Help'. Below the menu bar is a dropdown menu set to 'Default'. The main workspace contains several icons: 'Administrative Divisions', 'Financial Divisions', 'Units', 'Entities' (highlighted with a blue box), 'Entity Groups', 'Banks', and 'Other Business Entity Tasks'. A sub-window titled '(X1) Other Business Entity Tasks' is open, showing a menu bar with 'File', 'Edit', 'Functions', and 'Help'. The sub-window contains three columns: 'Business Entities', 'Interdivision Trade Partnerships', and 'Additional Tasks'. Under 'Business Entities', there are icons for 'Maintain Administrative Divisions', 'Maintain Entity Diaries', 'Maintain Financial Divisions', and 'Maintain Allocation Entities'. Under 'Additional Tasks', there are icons for 'Maintain Units' and 'Maintain Banks'. The bottom of the interface shows a navigation pane with 'Business Entities' selected, and a taskbar at the very bottom with various system icons and the date/time '10:53 AM 3/29/2012'.

**Only Entities/Customer/Vendors can be maintained at Level 2 – all others through Level 1**

# Entity Related Tables



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

Infor ERP XA

- Administrative Divisions
- Financial Divisions
- Units
- Entities
- Entity Groups
- Banks
- Other Business Entity Tasks

Customer Service

Engineering

Production

Materials

**Finance R9**

Procurement

Settings

(X1) Other Business Entity Tasks

File Edit Functions Help

Infor ERP XA

Business Entities	Interdivision Trade Partnerships	Additional Tasks
 Work with Interdivision Transfers	 Offset Interdivision Transfer Invoices	 Work with Interdivision Trade Partners
 Maintain Interdivision Accounts		

Business Entities

Ledgers

Accounts Payable

General Ledger

MW ?

10:55 AM  
3/29/2012

# R9 – IFM AR



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

Infor ERP XA

- Customer Service
- Engineering
- Production
- Materials
- Finance R9**
- Procurement
- Settings
- Integrator
- Planning
- TLMK Cust & Orders
- QT Accts Receivable

AR Ledgers AR Personal Accounts AR Transactions AR Transaction Charges AR Transaction Taxes AR Amounts Due AR Approvals Cash Books Cash Transactions

Cash Approvals Allocations to AP Other AR Tasks

To Perform Transactions and MANY Table Maintenance in R9 – requires the use of IDF Level 1 or green screen.

Business Entities Ledgers Transactions Accounts Receivable Accounts Payable General Ledger Codes Application Administration Payroll

Powered by INFOR

10:35 AM 3/29/2012
















# R9 – A Look at IDF Level 1 AR



## Infor ERP XA

Interdivision Trade Partnerships	Deferred Checks	Print Transactions and Reports	Additional Tasks
Personal Accounts	AR Ledgers	Cash Books	Offline Transactions
<b>AR Transactions</b>	Transaction Approvals	Transaction Taxes	Cash Transactions

 Create Invoice	 Maintain Transactions	 Accrue Installment Interest
 Accrue Unposted Transactions	 Reverse Accrue Unposted Transactions	 Generate Finance Charge Invoices
 Generate Late Payment Interest Invoices	 Generate Exchange Gain/Loss Transactions	 Work With Batch Transactions
 Work with Repeating Transactions	 Work with Note Collection Lists	 Work with Note Generation Lists
 Maintain Posted Amounts Due		



# R9 – AR Cash Transactions



(X1) Other AR Tasks

File Edit Functions Help

Infor ERP XA

Interdivision Trade Partnerships	Deferred Checks	Print Transactions and Reports	Additional Tasks
Personal Accounts	AR Ledgers	Cash Books	Online Transactions
AR Transactions	Transaction Approvals	Transaction Taxes	<b>Cash Transactions</b>

**Create Cash Transaction**

Work with Lock-Box Cash Receipts

Transfer Cash

Reverse Accrue Unposted Transactions

Reassign Journal Numbers

Maintain Transactions

Reconcile Cash

Log Bank Returns

Work With Batch Transactions

Apply Cash to Invoices

Clear Cash in Transit

Accrue Unposted Transactions

Work with Repeating Transactions

INFOR

MWV ?

10:36 AM  
3/29/2012

Tabs represent the AR Processing Tasks from Green Screen

# R9 Other AR Tasks – Cash Books



(X1) Ledger - Page 1 of 2

File Edit Functions Help

Financial division: 01 Qualitest

Identifier: 1010

Name: South Trust Deposits

Class: Cash book

Assign transaction numbers: Assign transaction numbers

Accruals

Control nature: 2025 Other Accrued Expenses

Accounting level: Post to division

Period accruals

Generate: Don't generate

Transaction type: I

Default nature:

Prepayments

Control nature: 1460 Prepaid Taxes

Accounting level: Post to division

Continue Next Create Cancel Help

MVV ?

Same fields and functionality as R6 Green Screen – once again it is a matter of knowing if you need to use Level 1, or can maintain from the Power Link Cards Objects.

# R9 Other AR Tasks – Personal Accounts



(X1) Other AR Tasks

File Edit Functions Help

Infor ERP XA

AR Transactions	Transaction Approvals	Transaction Taxes	Cash Transactions
Interdivision Trade Partnerships	Deferred Checks	Print Transactions and Reports	Additional Tasks
<b>Personal Accounts</b>	AR Ledgers	Cash Books	Offline Transactions

Confirm Collection Statuses

Work with Collection Letters

Work with Audit Confirmation Letters

Create Multiple Personal Accounts

Print Personal Account Exceptions Report

Display Statistics

INFOR

MW ?

10:37 AM  
3/29/2012

# Where's the Aging & Statements??



(X1) AR Personal Accounts

File Display Maintain Customize Navigation Help

- Refresh F5
- Calculate Column Statistics
- Host Print ...**
  - Host Jobs
  - Host Print
- Export ...
- Send to ...
- Local Print ...
- Status
  - Summary Info ...
- Close

		Ledger	Cu
600005	MORRIS & DIC...	07	ARW
600005	MORRIS & DIC...	08	ARW
600006	ALLIED MED W...	01	ARW
600007	AMERICAN DR...	01	ARW
600008	AHOLD FINANC...	01	ARW
600008	AHOLD FINANC...	08	ARW
600009	PHARMAFAB I...	01	ARR
600010	AMI / ALLIED M...	01	ARW
600012	ASD SPECIALT...	01	ARW
600013	ASSOCIATED P...	01	ARW
600014	GABRIEL PHA...	01	ARR
600015	HD SMITH WH...	01	ARW
600016	KING / BELLAM...	01	ARW
600016	KING / BELLAM...	08	ARW
600017	BELLCO DRUG...	01	ARW

(X1) Personal Account Host Reports

Personal Account

**Aged Balances**

Statement

Content Confirmation Output

Print

Description

Subset ... (all records)

Sort ... (default)

Options

Report type Single report

Include transaction details

Include deferred check totals

Print currency

Primary Default to ledger

Secondary (none)

Unallocated cash

Totals By financial division

Exchange rates Current

Aging structure Default to ledger analysis structure

Host Print

Submit Cancel Help

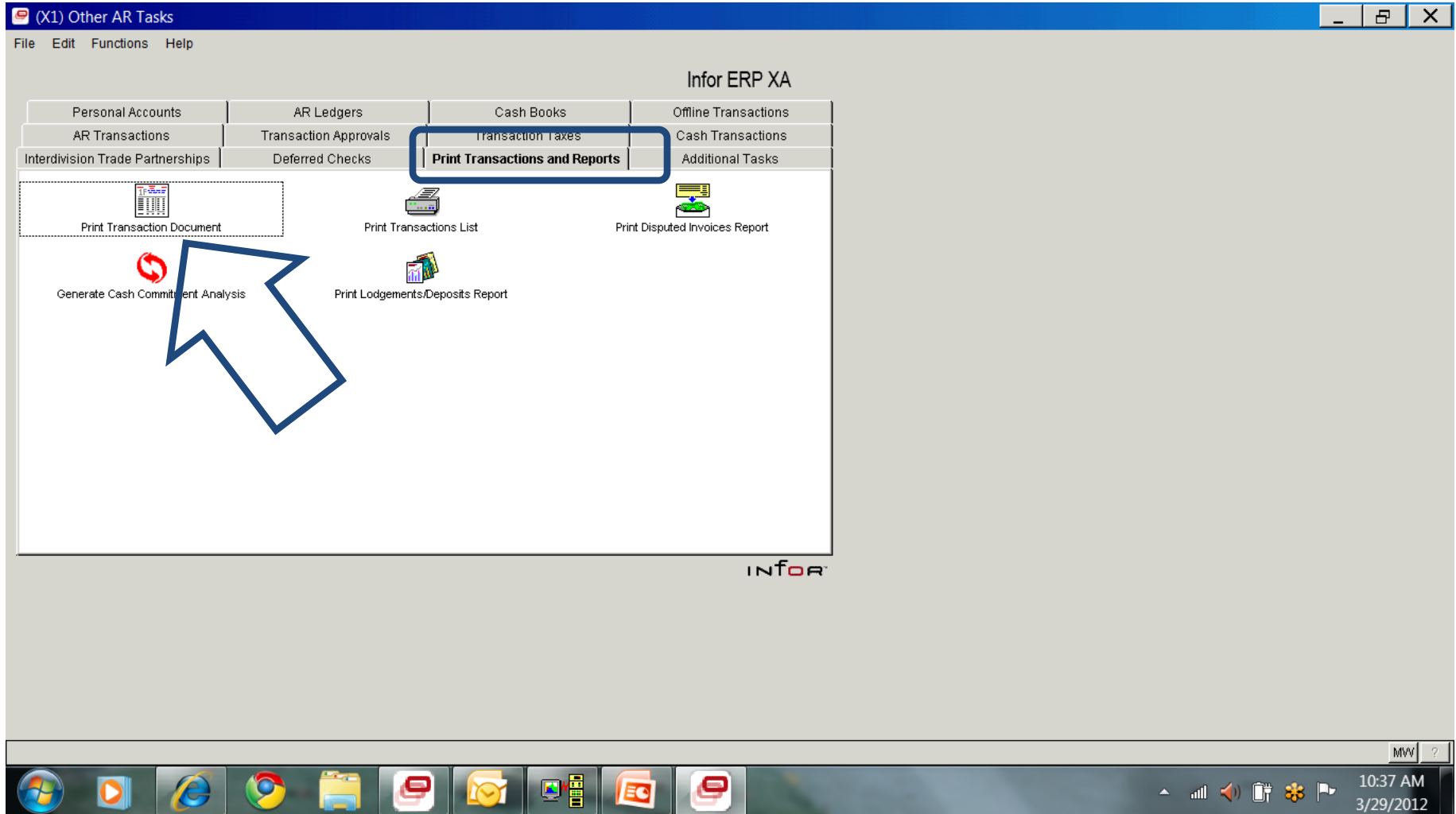
# XA R9 – AR Personal Acct Host Jobs



The screenshot displays the XA R9 software interface. The main window, titled '(X1) AR Personal Accounts', features a menu bar with 'File', 'Display', 'Maintain', 'Customize', 'Navigation', and 'Help'. Below the menu bar is a toolbar with icons for Refresh, Calculate Column Statistics, Host Print, Host Jobs, Host Jobs, Send to, Local Print, Status, and Summary Info. A list of accounts is shown in the main area, with columns for account number, name, and type. The 'Host Jobs' menu item is highlighted, and a sub-menu is open, showing options like 'Host Print ...', 'Host Jobs ...', and 'Host Jobs'. A 'Personal Account' dialog box is open, showing 'Age Balances (Analysis)' options: 'Age Balances (Statement)', 'Audit Balances', and 'Update Collection Status'. The 'Content' tab is selected, showing 'Confirmation' and 'Execute' options. The 'Options' section includes 'Aging structure' (Default to ledger analysis structure), 'Aging reference date', 'Period end', and 'Specific date'. The 'General' and 'Report' tabs are visible at the bottom of the dialog. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the date and time (10:44 AM, 3/29/2012).

Account Number	Account Name	Type
600005	MORRIS & DIC...	07
600005	MORRIS & DIC...	08
600006	ALLIED MED W...	01
600007	AMERICAN DR...	01
600008	AHOLD FINANC...	01
600008	AHOLD FINANC...	08
600009	PHARMAFAB I...	01
600010	AMI / ALLIED M...	01
600012	ASD SPECIALT...	01
600013	ASSOCIATED P...	01
600014	GABRIEL PHA...	01
600015	HD SMITH WH...	01
600016	KING / BELLAM...	01
600016	KING / BELLAM...	08
600017	BELLCO DRUG...	01

# XA R9 AR – Print Reports



The screenshot displays the Infor ERP XA software interface. The window title is "(X1) Other AR Tasks". The menu bar includes "File", "Edit", "Functions", and "Help". The main area is titled "Infor ERP XA" and contains a grid of menu items:

Personal Accounts	AR Ledgers	Cash Books	Offline Transactions
AR Transactions	Transaction Approvals	Transaction Taxes	Cash Transactions
Interdivision Trade Partnerships	Deferred Checks	<b>Print Transactions and Reports</b>	Additional Tasks

Below the menu grid, several report icons are visible:

- Print Transaction Document
- Print Transactions List
- Print Disputed Invoices Report
- Generate Cash Commitment Analysis
- Print Lodgements/Deposits Report

A blue arrow points to the "Print Transactions and Reports" menu item. The Infor logo is located at the bottom right of the main window area. The Windows taskbar at the bottom shows the time as 10:37 AM on 3/29/2012.

# A look at R9 AP



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

AP Ledgers AP Personal Accounts AP Transactions AP Transaction Charges AP Transaction Taxes AP Amounts Due AP Approvals Cash Books Cash Transactions

Cash Approvals Allocations to AP Other AP Tasks

Infor ERP xA

- Customer Service
- Engineering
- Production
- Materials
- Finance R9**
- Procurement
- Settings
- Integrator

Accounts Payable

Business Entities	General Ledger	Codes	Application Administration	Payroll
	Ledgers	Transactions	Accounts Receivable	

Windows taskbar icons: Start, Internet Explorer, Google Chrome, File Explorer, Mail, Calendar, Infor ERP XA, Infor ERP XA

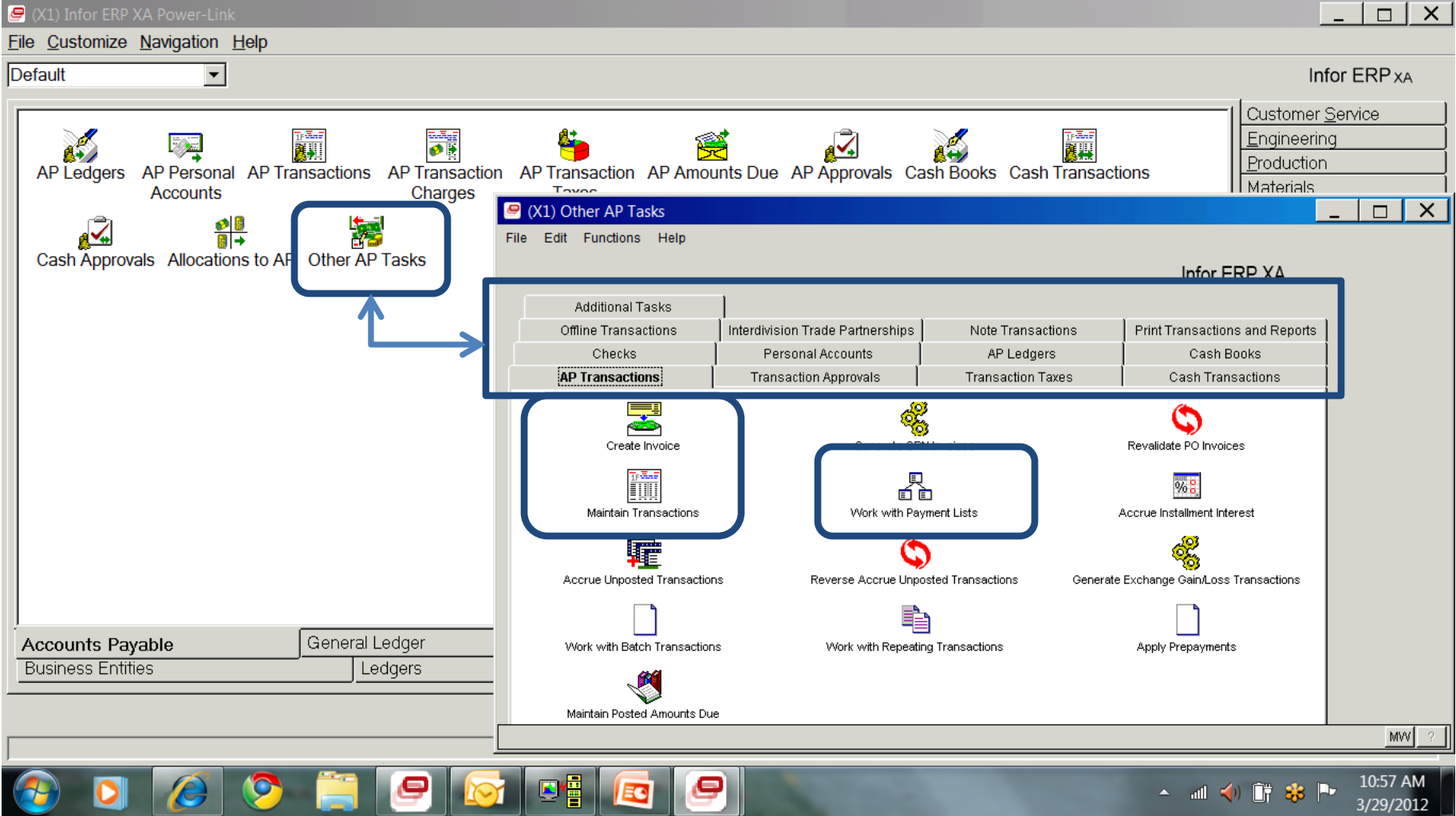
Power Link IDF Level 2 – Infor ERP XA  
just the use of Restricted View  
AP Ledgers, Accounts, Tran

All AP Transactions Performed  
with IDF Level 1 via “Other AP  
Tasks”





# IFM XA R9 – Other AP Tasks



As with AR and GL, most A/P functions are performed at IDF Level 1 – “Other AP Tasks” as illustrated above.

# R9 - Other AP Tasks – AP Transactions



(X1) Other AP Tasks

File Edit Functions Help

Infor ERP XA

Additional Tasks	Interdivision Trade Partnerships	Note Transactions	Print Transactions and Reports
Offline Transactions	Personal Accounts	AP Ledgers	Cash Books
Checks	Transaction Approvals	Transaction Taxes	Cash Transactions
<b>AP Transactions</b>			

Create Invoice

Generate GRN Invoices

Revalidate PO Invoices

Maintain Transactions

Work with Payment Lists

Accrue Installment Interest

Accrue Unposted Transactions

Reverse Accrue Unposted Transactions

Generate Exchange Gain/Loss Transactions

Work with Batch Transactions

Work with Repeating Transactions

Apply Prepayments

Maintain Posted Amounts Due

INFOR

MVV ?

5:41 PM  
4/2/2012

# XA R9 – A/P Other Tasks

(X1) Other AP Tasks

File Edit Functions Help

Infor ERP XA

Additional Tasks	Interdivision Trade Partnerships	Note Transactions	Print Transactions and Reports
Offline Transactions	Personal Accounts	AP Ledgers	Cash Books
Checks	Transaction Approvals	Transaction Taxes	<b>Cash Transactions</b>
AP Transactions			

Create Cash Transaction

Maintain Transactions

Transfer Cash

Reverse Accrue Unposted Transactions

Reassign Journal Numbers

Apply Cash to Invoices

Reconcile Cash

Log Bank Returns

Work With Batch Transactions

Work With Payment Lists

Clear Cash in Transit

Accrue Unposted Transactions

Work with Repeating Transactions

INFOR

MW ?

11:00 AM  
3/29/2012

# XA R9 – Tax Reports/Analysis

(X1) Other AP Tasks

File Edit Functions Help

Infor ERP XA

Additional Tasks	Interdivision Trade Partnerships	Note Transactions	Print Transactions and Reports
Offline Transactions	Personal Accounts	AP Ledgers	Cash Books
Checks	Transaction Approvals	<b>Transaction Taxes</b>	Cash Transactions
AP Transactions			

Display Purchase Order Tax Estimates

Work with 1099 Tax Accumulation

Print Tax Analysis

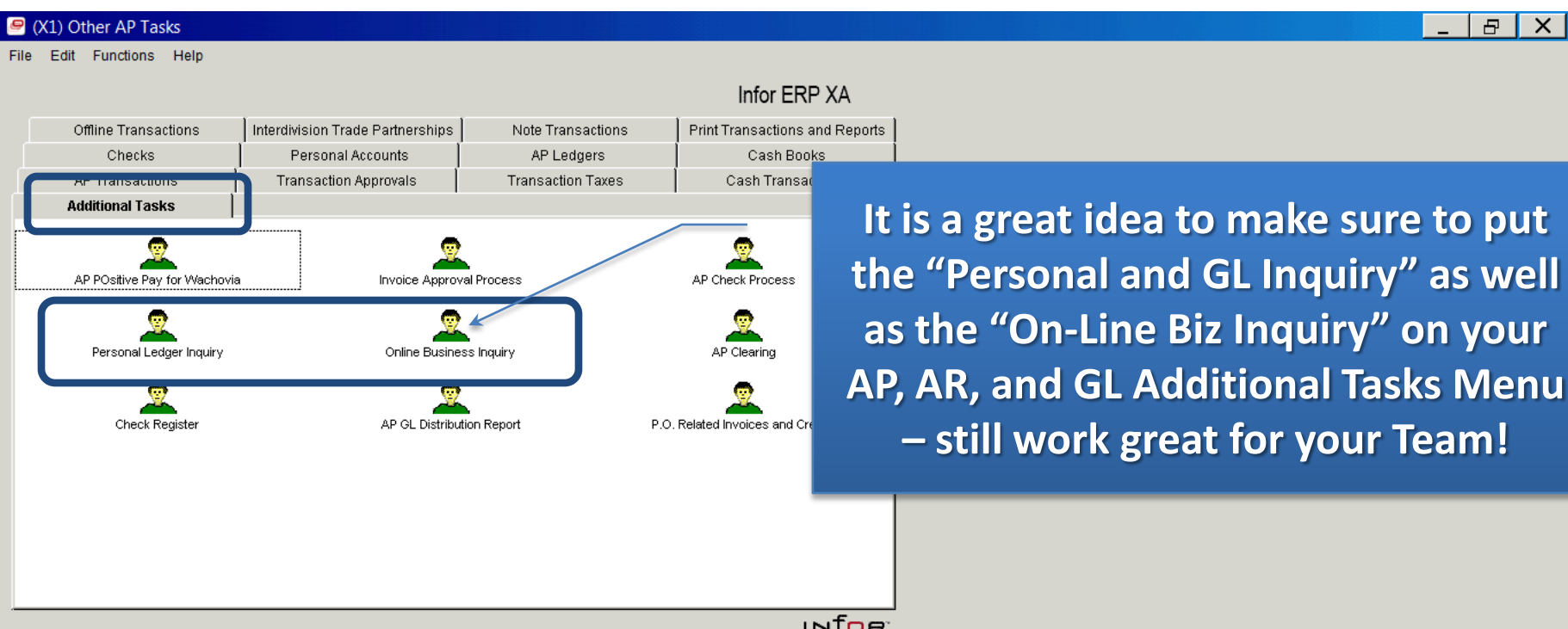
Print Tax Reconciliation Worksheet

INFOR

MW ?

10:58 AM  
3/29/2012

# AP Additional Tasks



(X1) Other AP Tasks

File Edit Functions Help

Infor ERP XA

Offline Transactions	Interdivision Trade Partnerships	Note Transactions	Print Transactions and Reports
Checks	Personal Accounts	AP Ledgers	Cash Books
AP Transactions	Transaction Approvals	Transaction Taxes	Cash Transac
<b>Additional Tasks</b>			

AP POSitive Pay for Wachovia

Invoice Approval Process

AP Check Process

Personal Ledger Inquiry

Online Business Inquiry

AP Clearing

Check Register

AP GL Distribution Report

P.O. Related Invoices and Cre

INFOR

It is a great idea to make sure to put the “Personal and GL Inquiry” as well as the “On-Line Biz Inquiry” on your AP, AR, and GL Additional Tasks Menu – still work great for your Team!

‘Additional Task’ Menus are limited to 13 Tasks (maintainable in CAS as normal). **You can link to new ‘Additional Task Menus’ if necessary at R9 from Menu to Menu.**

Important: You can only have 2 IDF Level 1 Menus open at a single time. This can become a bit frustrating but creating a Custom User Menu CAN help sooth a frustrated user who wants more than 2 processes open at the same time !!

# A Look at XA R9 GL



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

General Ledgers GL Transactions GL Transaction Approvals Transaction Amounts **Other GL Tasks** Customer Service GL Interface Tasks Materials GL Interface Tasks Order Based Production GL Interface Tasks

Infor ERP xA

- Customer Service
- Engineering
- Production
- Materials
- Finance R9**
- Procurement
- Settings
- Integrator
- Planning
- TLMK Cust & Orders
- QT Accts Receivable

**All GL Transactions must be performed at IDF Level 1 under "Other GL Tasks"**

Accounts Payable Business Entities **General Ledger** Ledgers Codes Transactions Application Administration Accounts Receivable Payroll

Powered by INFOR

11:01 AM 3/29/2012

# R9 GL Processing Menu

(X1) Other GL Tasks

File Edit Functions Help

Infor ERP XA

Budgets	Offline Transactions	Additional Tasks	
<b>General Ledger Transactions</b>	Transaction Approvals	General Ledgers	Foreign Currency Accounts

- Create General Ledger Transaction
- Maintain Transactions
- Accrue Unposted Transactions
- Reverse Accrue Unposted Transactions
- Work With Batch Transactions
- Work with Repeating Transactions
- Reassign Journal Numbers
- Print Transaction Document
- Print Transactions List

**The new R9 GL Transaction Processing Menu and Processes are all at IDF Level 1 !**

INFOR

MVV ?

# Short Journal Entry at R9

(X1) Short Journal Entry

File Edit Functions Help

Financial division: 01 Qualitest  
 Transaction number: NEW  
 Date: 33012  
 Transaction narrative: Test R9 GL Journal Entry  
 General ledger value: 100.00  
 Total debit value: 0.00  
 Total credit value: 0.00  
 Net balance: 0.00

Unit	Nature	Nature desc	Debit amount	Credit amount
	1000		100.00	

Continue Process Cancel Exit Help

No User Surprises here – same functionality from 6 through 9 !

MW ?

12:05 PM  
3/30/2012



# XA R9 GL - Budgets

(X1) Other GL Tasks

File Edit Functions Help

Infor ERP XA

General Ledger Transactions

Transaction Approvals

General Ledgers

Foreign Currency Accounts

**Budgets**

Offline Transactions

Additional Tasks

Work With Budgets

Maintain Budget Profiles

Work With Apportionment Requests

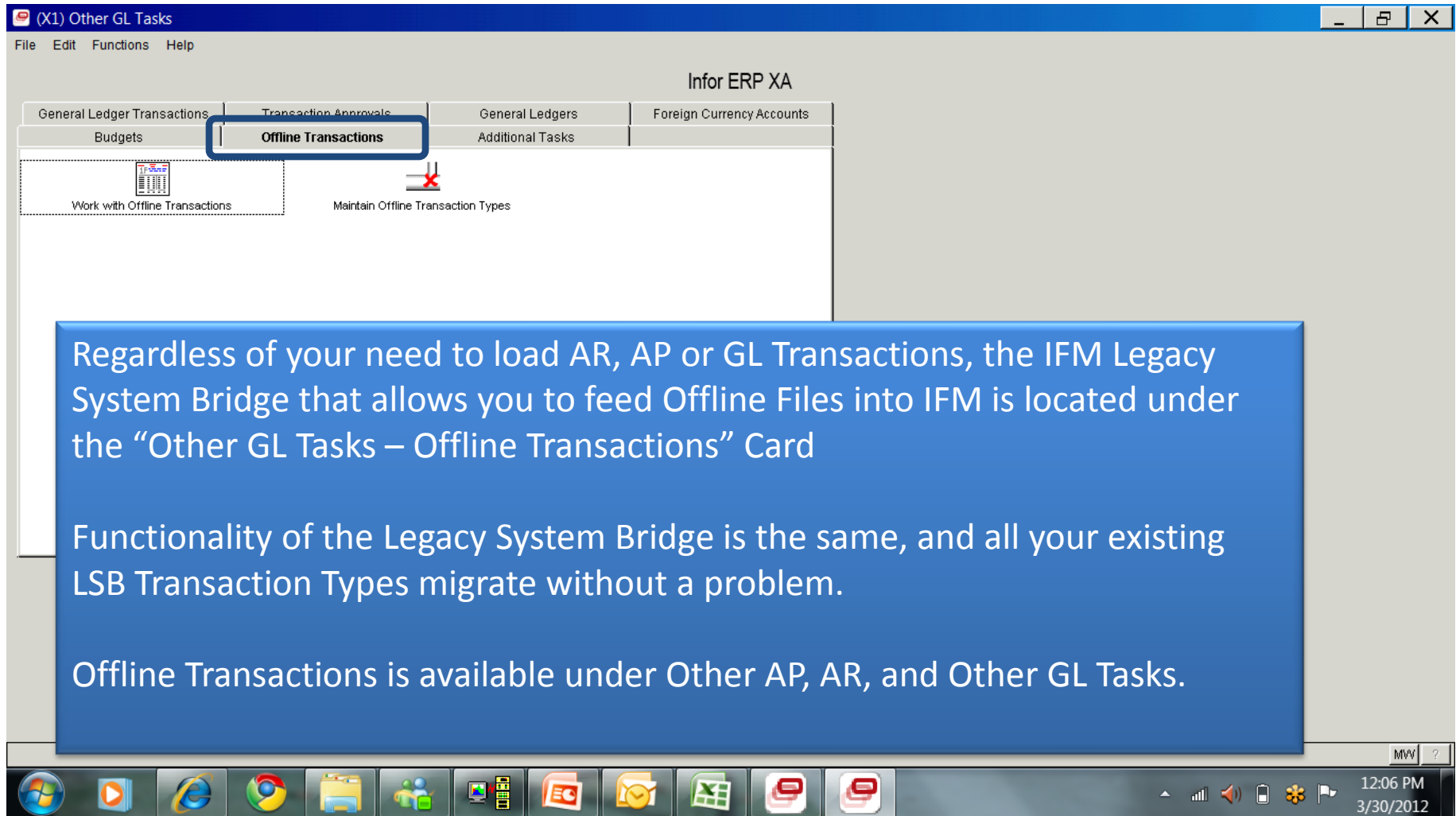
Oh let's just put this on the Budget Card - ????

INFOR



MW ?  
12:09 PM  
3/30/2012

# LSB – IFM Offline Transactions



The screenshot shows the Infor ERP XA software interface. The window title is "(X1) Other GL Tasks". The menu bar includes "File", "Edit", "Functions", and "Help". The main area is titled "Infor ERP XA" and contains a grid of menu items: "General Ledger Transactions", "Transaction Approvals", "General Ledgers", "Foreign Currency Accounts", "Budgets", "Offline Transactions" (highlighted with a blue box), and "Additional Tasks". Below the grid, there are two icons: "Work with Offline Transactions" and "Maintain Offline Transaction Types".

Regardless of your need to load AR, AP or GL Transactions, the IFM Legacy System Bridge that allows you to feed Offline Files into IFM is located under the “Other GL Tasks – Offline Transactions” Card

Functionality of the Legacy System Bridge is the same, and all your existing LSB Transaction Types migrate without a problem.

Offline Transactions is available under Other AP, AR, and Other GL Tasks.

MWV ? 12:06 PM 3/30/2012

# GL Interfaces at XA R9



(X1) Infor ERP XA Power-Link

File Customize Navigation Help

Default

General Ledgers GL Transactions GL Transaction Approvals Transaction GL Amounts Other GL Tasks Customer Service GL Interface Tasks Materials GL Interface Tasks Order Based Production GL Interface Tasks

Infor ERP XA

- Customer Service
- Engineering
- Production
- Materials
- Finance R9**
- Procurement
- Settings
- Integrator
- Planning
- TLMK Cust & Orders
- QT Accts Receivable

Accounts Payable Business Entities General Ledger Ledgers Codes Transactions Application Administration Accounts Receivable Payroll

Powered by INFOR

12:06 PM 3/30/2012

Same functions at R9 for COM, IM and PCC (or REP)  
All GLI functions like Assign Accounts and Create GL Entries are performed via the 3 IDF Level 1 Menus above

# GL Interfaces at XA R9



(X1) Materials GL Interface Tasks

File Edit Functions Help

Infor ERP XA

Additional Tasks  
**Account Assignment Rules**

Intercompany Accounts	Transactions	Transaction Types
Maintain Account Assignment Rule Sequences	Maintain Account Assignment Rules	Simulate Account Assignments
Print Account Assignment Rules		

(X1) Materials GL Interface Tasks

File Edit Functions Help

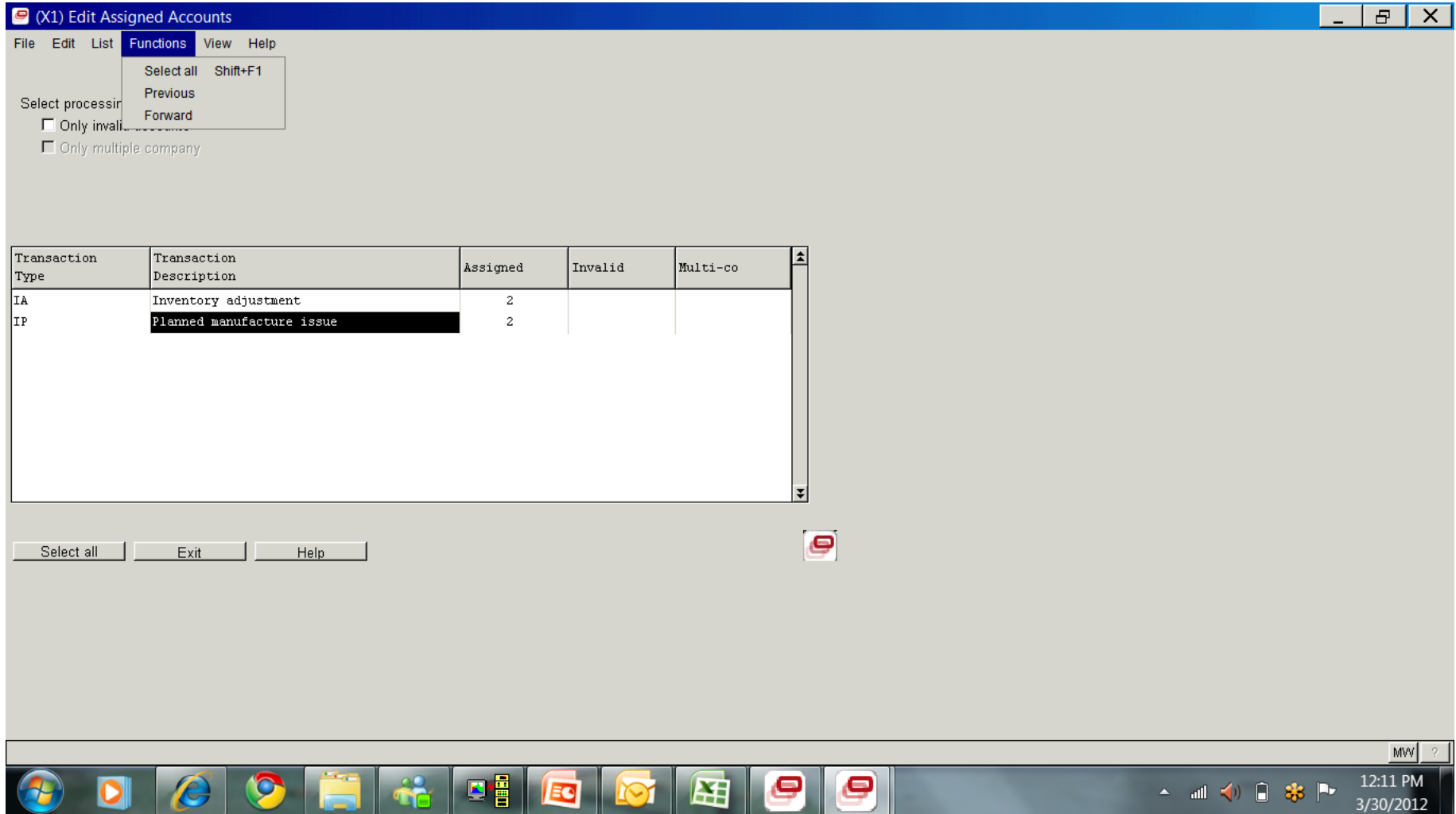
Infor ERP XA

Additional Tasks	Account Assignment Rules	Intercompany Accounts	<b>Transactions</b>	Transaction Types
	Assign Accounts	Work with Assigned Accounts		Create Ledger Entries

INFOR



# GL Interfaces at XA R9



(X1) Edit Assigned Accounts

File Edit List **Functions** View Help

- Select all Shift+F1
- Previous
- Forward

Select processing options

Only invalid

Only multiple company

Transaction Type	Transaction Description	Assigned	Invalid	Multi-co
IA	Inventory adjustment	2		
IP	Planned manufacture issue	2		

Select all Exit Help

MWV ?

12:11 PM  
3/30/2012

# R9 – IFM System Management



The image shows a transition from an old terminal-based interface to a new R9 application administration screen. A blue arrow points from the 'Application Administration Tasks' icon in the new interface to the terminal window.

**OLD**

Session A - [24 x 80]  
File Edit View Communication Actions Window Help  
AM5MA0 International Financial Management FORTSON.A1  
IFM System Management  
Type option or command; press Enter.  
1. Work With Applications  
2. Maintain Security Control  
3. Work With Tasks  
4. Work With Users  
5. Activate User Exits  
6. Period Password Security  
7. General Ledger Summary Inquiry  
8. Work With IFM Generic Programs  
10. Foreign Currency Ledger Balance Inquiry  
11. LSB Work with extract transaction types  
12. LSB Work with extract transactions  
=>   
F3=Exit F4=Prompt F9=Retrieve F10=Actions  
F11=Job status F12=Return F22=Messages  
MA A MW 20/006  
I902 - Session successfully started

**NEW R9**

Application Administration Tasks

Accounts Payable General Ledger Codes Application Administration  
Business Entities Ledgers Transactions Accounts Receivable

Powered by INFOR

10:31 AM 3/29/2012

# R9 – IFM System Management



Watch out for the new Names for some of the old Menu Options

What is this option ?

# IFM R9 GL Suspension



(X1) General Ledger Update Suspension

File Edit View Help

General Ledger Updates: Not Suspended

Suspension verification:  
When suspension has been requested, check  
to ensure that all G/L update processing has been suspended:

Delay time in seconds:  1 to 600:  
Number of times to check:  1 to 999:

Press Toggle Suspension Status to Suspend General Ledger updates:  
Press Toggle Suspension Status to Resume General Ledger updates:

MWV ?

10:32 AM  
3/29/2012



# Work with IFM Jobs



(X1) Work with SMA Jobs

Position

To action date: 32912

From action date: 32912

Action date	User ID	Job	Task name
3/29/12	ROD	QPADEV0020	Work with IFM jobs
3/29/12	JENNIEW	QPADEV0025	Enter transactions - general
3/29/12	DAWN	QPADEV0043	Enter transaction batches
3/29/12	AALLEN	QPADEV0048	Personal ledger inquiry
3/29/12	AMAPICS	UM14305045	AM57XRB

All IFM System Management is done at IDF Level 1 in XA R9 !

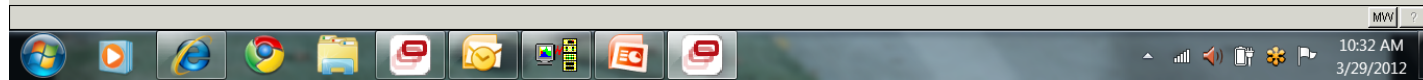
(X1) Application Administration Tasks

Infor ERP XA

Application Administration Additional Tasks

- Maintain Users
- Maintain User Defaults
- Maintain Applications
- Maintain Tasks
- Control Task Security
- Control General Ledger Updates
- Control Application Exits
- Display Audit Stamps
- Work with Finance Jobs
- Maintain Payment Programs
- Work with Archive Procedures
- Delete Archive Jobs

Position Exit Cancel



## At R7.8 and 9, maintenance is split between IFM Security and CAS Security

- New PowerLink functions
  - are secured using CAS Security
  - Must be locked and authorized to appropriate personnel
  - Corresponding green screen tasks are still active and are maintained separately
- If you configure security in test environment, you will need to re-apply when you go live
- Your auditors will want documentation of new security settings

IDF Level 1 Functions are controlled by IFM Security using the definitions of the corresponding green screen transactions

- No additional security settings are required for IDF level 1
- IDF Level 1 tasks can be disabled by locking them in CAS

## CISTECH Assistance

- Assessment – review current security and provide general recommendations for new R9 tasks that need to be secured to specific users
- Migration assistance – provide tools and services to programmatically map authority for new PowerLink tasks to users with access to the corresponding green screen tasks.

# Q&A



**Thanks for attending !!**